



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/LIVERIES/12-16/1712

Date: December 09, 2020

SHORT NOTICE INVITING QUOTATIONS

Sealed quotation are hereby invited affixing non-refundable Court fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from Firms/Individuals/Tailors for supply of the following items to National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **2:00 PM** on or before **14-12-2020** and will be opened on the same day at **2:30 PM**. The Quotationer or their authorized agents may remain present at the time of opening of the quotations.

Sl. No.	Item	Qty.	Rate including GST	Amount In Rs.
1	Best Quality V Neck Full Sleeved Sweater (Gents) Colour: Navy Blue	13 nos.		
2	Best Quality Full Sleeved Sweater (Ladies) Colour: Navy Blue	01 no.		

Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:
"The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer will have to deposit Earnest Money of **Rs. 1000/-** in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as a Security Deposit till completion of successful delivery of the items.
4. Each Firm must have GST registration, Trade License, Income Tax Clearance certificate, PAN Card. A copy of the same must be submitted along with the Quotation/Tender.
5. Supply is to be given effect to within 15 days of issue of order.
6. Bills must be submitted within 7 (seven) days of supply of ordered item(s).
7. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from working with the University.
8. The offer will be cancelled anytime if the quality of supplied materials is not as per standard or the order is not supplied on time and the security deposit will be forfeited.
9. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.
10. Sample of the items is to be submitted alongwith the quotation.



Registrar

Dated: December 09, 2020

Memo No: NLUJAA/ADMIN/F/LIVERIES/12-16/1713-1716

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor I/C.
2. System Administrator, NLUJAA with a request to upload in the University website.
3. Notice Board
4. Office File



Registrar